



Report of: Jane Maxwell, East North East Area Leader

Report to: Inner North East Community Committee (Chapel Allerton, Moortown, Roundhay wards)

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For Decision

Wellbeing Budget Report

Purpose of this report

1. The purpose of this report is to provide Members of the Inner North East Community Committee with details of its Wellbeing budget.

Main Issues

2. The report sets out the Wellbeing/YAF allocation budget arrangements for the INE Community Committee for 2017/18.
3. The report provides Members with an update on the current position of the 2017/18 revenue and capital budgets for the Inner North East Community Committee.
4. Funding decisions made by delegated decision are included for Members to note.
5. The report proposes the Wellbeing/YAF allocation budget arrangements and headings for the INE Community Committee for 2018/19 for agreement by the Committee.

Background information

Revenue

6. Each of the ten Community Committees receives an annual allocation of revenue funding. The amount of funding for each Community Committee is determined by a

formula based on 50% population and 50% deprivation in each area, which has been previously agreed by the Council's Executive Board.

7. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities; and be unable to cover the costs of the project from other funds.
8. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
9. The allocation of Youth Activity Fund budget has been calculated based on NHS population data of young people aged 8 – 17 living in the Inner North East Community Committee boundaries.
10. As agreed at the March 2017 meeting of the Inner North East Community Committee, once the agreed funding had been allocated to specific budget headings the remaining budget was made available for large grants across the the Inner North East area.
11. Wellbeing fund applications and Youth Activity Fund applications are considered at Wellbeing Advisory Group meetings, a sub group of the Community Committee. This group comprises a nominated Elected Member from each of the wards in the Inner North East Community Committee Area; Chapel Allerton, Moortown and Roundhay.
12. At the time of writing this report, the Inner North East Community Committee Wellbeing allocation for 2018/19 had yet to be agreed pending approval of the Council's budget proposals by Full Council on 21st February 2018. Details of the allocation and breakdown will be contained in a supplementary appendix presented as a late item.
13. A full end of year financial reconciliation will be undertaken in the weeks leading up to the financial year end. This will determine the exact carry forward figures for the YAF, Area-wide Wellbeing and Ward Pots. The Committee will be informed of the carry forward figures and balances on completion of the year end reconciliation.

Area-wide Wellbeing budget

14. As in previous years, it is proposed that the following project costs are top-sliced from the Community Committee's Well-being budget. These are as follows:

Project: Festive lights

Organisation: Communities Team (East North East)

Amount: £16,250

Ward Budgets

15. In 2017/18 and in previous years, each ward (Chapel Allerton, Moortown and Roundhay) has been delegated a budget of £10,000 from the Wellbeing budget. This budget is for projects taking place at a ward level. Applications are subject to an approval process through ward member meetings and may also include cross ward projects. Decisions are taken as a delegated decision and reported to the Community Committee for information. **Members are asked to consider whether the delegated ward budgets will remain at £10,000 for the 2018/19 municipal year.**
16. As agreed at the meeting of the INE Community Committee on 7th March 2017, within the ward budgets allocations, £500 per ward have been made for the provision of community skips. Community skips cost just under £150 each so what we have found is that 3 skips can be provided and then if any further requests are made the budget has to be topped up. It is therefore proposed that the skip allocation is increased slightly for the new municipal year to £600 per ward which would allow the provision of 4 skips for each ward. Any unallocated funding would be returned to the relevant ward pot at the end of the financial year. **Members are asked to consider whether the delegated skip budgets should be set at £600 for the 2018/19 municipal year.**
17. Balances and expenditure are discussed at each relevant Ward Members meeting.

Community Engagement

18. As agreed at the meeting of the INE Community Committee on 7th March 2017, a budget of £1000 has been set aside in 2017/18 to spend on community engagement activities across the Community Committee area. **Members are asked to consider whether the delegated Community Engagement budget will remain at £1,000 for 2018/19.**
19. The funds are to be spent on items such as room hire, refreshments and stationary costs associated with community meetings and the annual volunteer thank you event..

Capital Receipts Programme

20. The establishment of a Capital Receipts Incentive Scheme (CRIS) was approved by Executive Board in October 2011. The key feature of the scheme is that 20% of each receipt generated will be retained locally for re-investment, subject to maximum per receipt of £100k, with 15% retained by the respective Ward – via the existing Ward Based Initiative Scheme - and 5% pooled across the Council and distributed to Community Committees on the basis of need.
21. The Ward Based Initiative balances for each ward are provided directly to Elected Members from the Capital Finance team and have not been detailed in this report.

22. A CRIS injection of £14,900 was provided to the Inner North East Community Committee capital budget in May 2017. The current Inner North East CRIS balance as provided by the Capital Finance team is **£35,680**. The committee will be fully consulted on any CRIS funding recommendations from the Wellbeing Advisory Group and decisions will be reported in the next Wellbeing report.

Community Infrastructure Levy (CIL) Neighbourhood Fund

23. The Community Infrastructure Levy (called 'the levy' or 'CIL') allows local planning authorities to raise funds from developers who are creating new buildings in their area. The funds raised will go towards infrastructure that is needed to support the growth of the city, such as schools and transport improvements.

24. The CIL is applied as a charge on each square metre of certain types of new buildings. It replaces the previous method of seeking pooled contributions from developers, called Section 106 planning obligations. In Leeds these pooled S106 contributions were collected for greenspace, public transport improvements, education, and public realm. S106s will however continue to be used for site specific requirements such as greenspace within the site, or access or nearby junction improvements.

25. The CIL arrangements require a 15% (areas without an adopted Neighbourhood Plan) or 20% (areas with an adopted Neighbourhood Plan) of the CIL income generated locally to be passed to local communities for spending as a neighbourhood fund. The neighbourhood fund must support the development of the local area or any part of that area, by funding (a) the provision, improvement, replacement, operation or maintenance of infrastructure; or (b) anything else that is concerned with addressing the demands that development places on an area.

26. The Neighbourhood Fund is collected as a Community Committee area pot, but information is provided on the locality of the developments that have generated the CIL. The decision on what mechanism is used to allocate the funding has been delegated to individual Community Committees. Members of the INE Community Committee met on 8th January 2018 to discuss the following options:

- **Option 1 - Retain CIL funding within the ward where it is generated.**
With this approach each ward's allocation will be delegated to the relevant Ward Members to allocate towards projects, most likely through Ward Member Meetings.
- **Option 2 - CIL Neighbourhood Fund to be split evenly across the 3 INE wards.**
Funding would be split evenly 3 ways and allocation to projects/schemes would be delegated to the relevant Ward Members, discussed and reported through Ward Member meetings.
- **Option 3 - Retain CIL Neighbourhood Fund as an Area Pot**
This option would see the CIL pot retained as an INE area fund and allocation to projects/schemes discussed through a finance sub group such as the existing Wellbeing Advisory Group. Recommendations would be made by the sub group and put to the full Committee for consultation.

27. Six of the nine INE Community Committee Members were present at the meeting and the options were fully discussed. The majority decision was to employ Option 3, retaining funding as an area pot with projects/schemes discussed through the Wellbeing Advisory

Group (possibly to be renamed) and recommendations made to the full Committee for allocation of funding. This process would be adopted for the new municipal year and reviewed in March 2019. Members who were not in attendance were forwarded all information and consulted with no objections received.

28. As part of the recommendations in this report, Members of the INE Community Committee are asked to formerly adopt Option 3 as their preferred mechanism for allocating the CIL Neighbourhood Fund for Inner North East.

29. The current available balance for the INE CIL Neighbourhood Fund stands at **£85,761**.

Delegated Decisions

30. The following projects have been approved since the Inner North East Community Committee meeting on 4th December 2017. These approvals were made under the delegated authority of the Director Communities and Environment, due to the need for a decision to be made before the next scheduled Committee round. Members have been consulted and were supportive of the following applications:

Wellbeing Fund - Area-wide		
Organisation	Project	Total approved
LCC Communities Team	Chapelton CCTV	£7,500
Wellbeing Fund - Chapel Allerton Ward		
Organisation	Project	Total approved
Leeds International Concert Season	Summer Bands in Leeds Parks 2018	£640
Product of the Environment	Half Term Roller Disco	£200
LCC Communities Team	Equipment for Gardening Group	£150
Wellbeing Fund – Moortown Ward		
Organisation	Project	Total approved
Leeds International Concert Season	Summer Bands in Leeds Parks 2018	£1,280
Area-wide Wellbeing & Youth Activity Fund		
Organisation	Project	Total approved
InterAct	School Holiday Fun	£3,005 (£2,500 WB)

		(£500 YAF)
Area-wide CRIS Fund		
Organisation	Project	Total approved
Meanwood Valley Urban Farm	Bridge Reinstatement and Bank Erosion Control	£5,000
LCC Parks & Countryside	North West Leeds Country Park and Green Gateways Trail	£3,120

Declined Applications

31. Since the last INE Community Committee meeting, a number of applications have been deferred for future consideration due to insufficient remaining funds, but none were declined outright.

New Revenue Projects for consideration from 2017/18 budget

32. At the time of completing this report, there were no new revenue applications for the committee to consider. The 2017/18 Wellbeing and YAF budgets are now almost entirely allocated.

Corporate considerations

33. Wellbeing funding is used to support the Inner North East Community Committee's priorities. The annual priorities support the Council's Vision for Leeds 2011-2030 and Best Council Plan 2015-20.
34. Youth Activity Funding supports the Children and Young People's plan outcome – 'Children and Young People Have Fun Growing Up'.
35. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
36. At the meeting of the Inner North East Community Committee on 26th June 2017, the Community Committee reviewed and approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a. Consultation must be undertaken with all committee/relevant ward Members prior to a delegated decision being taken;
 - b. A delegated decision must have support from a majority of the Community Committee Elected Members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
 - c. Details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for Members' information.
37. The Community Committee, supported by the Communities Team (East North East), has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue Wellbeing budgets (including the Youth Activity Fund) within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000.
38. In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Community Committees are not eligible for Call In.
39. There is no exempt or confidential information in this report.

Conclusion

40. The Wellbeing fund provides financial support for projects in the Inner North East area which support the annual priorities of the Community Committee.
41. The report has set out the current budget position and applications recently approved through delegated decisions in consultation with ward Members.
42. The report also proposes the Inner North East budget arrangements for 2018/19.

Recommendations

Members are asked to:

43. Note the current balances for 2017/18 and the spend to date against these budgets as set out in this report and Appendix 1
44. Approve the 2018/19 INE Wellbeing budget top slicing arrangements as outlined in paragraphs 14-19
45. Approve the preferred mechanism for allocating the Inner North East CIL Neighbourhood Fund as detailed in paragraphs 23-29
46. Note the delegated decisions made since the last meeting of the Inner North East Community Committee (4th December 2018) as outlined in the table at paragraph 30